Bachelor of Commerce (B.Com.) Semester—III Examination
COMPUTER APPLICATION : APPLICATION SOFTWARE—III
Paper—8.1
Vocational Group—I

Time : Three Hours]   [Maximum Marks : 80

Note :— (1) All questions are compulsory.

   (2) All questions carry equal marks.

1. (a) What is Standard toolbar ? Explain any four tools in MS-PowerPoint.   8

   (b) Write procedure to insert a clipart in PowerPoint presentation.   8

OR

   (c) What is graph ? How it is created using PowerPoint ? Explain.   8

   (d) Explain Drawing toolbar of MS-PowerPoint.   8

2. (a) Explain organization chart in PowerPoint.   8

   (b) What is design template in PowerPoint ? Explain.   8

OR

   (c) What is animation ? Write a procedure to set animation in your presentation.   8

   (d) How to insert Table in PowerPoint ? Explain step by step procedure in detail.   8

3. (a) What is DBMS ? Explain its features.   8

   (b) Write procedure to create a table in MS-Access.   8

OR

   (c) Explain the role of DBA in detail.   8

   (d) How will you define DBMS and RDBMS ? Differentiate between DBMS and RDBMS.   8

4. (a) What is query ? Write procedure to create query in MS-Access.   8

   (b) What is form ? How it is created in MS-Access ? Explain.   8

OR

   (c) Write steps to create report in MS-Access.   8

   (d) What is Macro ? Explain procedure to create Macro in MS-Access.   8

5. (a) Explain Standard Toolbar in PowerPoint.

   (b) Explain 'Master Slide' in PowerPoint.

   (c) Explain Database Management System.

   (d) Explain relationship in MS-Access.   4×4=16